

Howkins & Harrison LLP

The Company:

Howkins & Harrison is an established firm of property advisers committed to helping our clients in the residential, commercial, and rural property sectors. With a regional network of offices, we provide a comprehensive service which encompasses the Midlands region as well as a residential sales agency which is enhanced through our involvement with The London Office.

As a member of our rural team, you will be involved in a wide variety of work, overseen by experienced members of staff, which will involve advising clients ranging from individual property owners and buyers to national developers and investors looking to maximise their property portfolios.

Employment Requirements and Location

We are looking to recruit both a Graduate and a Placement Student to be based at our RUGBY office. However, we would consider the above positions at our other offices in Ashby de la Zouch, Atherstone and Towcester.

Whilst your work will be based at one specific office, the area we cover encompasses the whole of the Midlands region.

Job Description

The type of work will be varied and be dependent on the candidate, but examples of the work undertaken by the successful candidates would be as follows:

- Property Agency – marketing reports, take-ons, advertising, negotiations, sales chasing.
- Valuations - assisting valuers with Red Book valuations – inspections and evidence gathering.
- RPA – dealing with BPS applications, CSS, and other grant applications
- Management - assisting with the management of land held under FBTs and GK agreements as well as Contract Farming arrangements.
- Planning – assistance with the submission of planning applications.
- Compensation Claims – dealing with any claims for crop loss or damage
- Plans - production of plans using Promap for various purposes.
- Comparables - management and upkeep of the company comparable database.
- Dispersal Sales – assisting at Farm Dispersal Auction, Collective and Fodder Sales.

The Candidate

The successful candidate(s) will be personable with good communication skills, enthusiastic and motivated, commercially focused, a good negotiator and able to work to achieve high professional standards for both clients and colleagues.

Our existing team of qualified surveyors will offer full support where needed but candidates will be expected to work using their initiative both on their own and as part of a team.

As your career progresses, so will the responsibility for clients and the type of work carried out, outside work you should be willing to embrace the local area and are encouraged to get involved in activities outside work which involve you in the local community.

Package

We will aim to offer an attractive package which will include a competitive salary, holiday entitlement, expenses, an APC & CAAV training program and company pension scheme.

Training

We have an excellent track record in training our surveyors to pass both the APC and CAAV exams.

Tim Howard is an APC assessor and both Jeremy Watson and Helen Frampton assist with the Midlands CAAV tutorials and exam process.

Contact Information

If you wish to discuss these roles, then please contact in confidence:

Tim Howard – 01788 564680

Please email your CV and covering letter to hr@howkinsandharrison.co.uk or send it by post to:

HR (FAO: Sally Finney)
Howkins & Harrison LLP, 7-11 Albert Street, Rugby, Warwickshire CV21 2RX

For further information about Howkins & Harrison please see howkinsandharrison.co.uk