# **Real Estate Placement – South East**

- Based between West London & West End Offices
- 12 months



### **Company & Role Description**

Colliers International is looking for an enthusiastic placement student to join the team primarily within the SE Rating Department. The role will be based between the West London office in Uxbridge and the new Head Office in West End. The role will also some landlord and tenant experience.

The Rating Team is the most successful department with Colliers UK in terms of turn over and profitability.

Colliers International is a leading real estate services and investment management company, with a presence in over 60 countries globally. The UK business is headquartered in London, with 900 specialists throughout 13 offices across the UK and Ireland.

You will be joining an entrepreneurial and collaborative environment where our experts provide advice and services to occupiers, owners and investors.

### **Job Description**

- To assist the rating team with servicing our client base
- To assist with property inspections across a variety of asset classes
- To provide support to surveyors and become involved with the business rates appeals process
- To assist in providing strategic advice to clients on their business rates liabilities
- To report to Directors ensuring the smooth administration of our client base

## **Qualifications & Skills**

- Enrolled on an RICS accredited degree
- Numerate and proficient in MS Office packages and databases
- Some knowledge of business rates is preferable but not essential
- Full UK driving licence

#### **Additional Information**

#### What's on offer:

- A competitive base salary and benefits structure
- Experienced gained on placement counts towards APC pathway
- Potential to gain exposure in other disciplines across the business including Lease Advisory, Agency and Valuation.
- Opportunity to work in an enterprising environment with a forward thinking culture
- A global culture, with a strong focus on learning and development

To apply, please send your CV with covering letter to Matt Hawkins; matt.hawkins@colliers.com