



## **Biodynamic Association Certification Is seeking a**

### **Demeter and Organic Certification Manager**

The Biodynamic Association is unique among UK accredited organic certification bodies in that we certify both biodynamic farming and food to Demeter standards, and organic farming and food to organic standards. We pride ourselves on being a small team which is committed to building personal, long-lasting relationships with our licensees, whilst providing a professional and responsive certification service.

We are now looking for a bright, energetic, and ambitious person, who shares our passion for biodynamic and organic food and farming to manage our certification team as we move forward and grow the business post-Brexit. Our successful candidate will relish the detail of certification, have great attention for quality management and the ability to ensure that the organic and biodynamic principles that inspire our licensees inform all aspects of certification.

Our ideal candidate will have the following:

- Right to work in the UK and be able to converse fluently in English
- Practical knowledge of biodynamic/organic food or farming
- Understanding of the principles of biodynamic and organic agriculture
- Skills in quality assurance, small team management, communication and leadership
- A degree or similar qualification in a relevant field
- IT skills (Microsoft Office at a minimum, database and website management are desirable)
- A sense of humour!

The job entails:

- Overseeing the day-to-day certification of Demeter and organic licensees
- Liaising with and reporting to the Certification Board
- Managing the budget, keeping oversight of the finances
- Maintaining UKAS (UK Accreditation Service) accreditation to ISO 17065/2012 as an organic certification body
- Developing quality management systems
- Coordinating the development of standards
- Collaborating with other organic and biodynamic organisations (Biodynamic Association, UK Organic Certifiers Group, UK Certification Bodies Technical Working Group, Demeter International, IFOAM UK, Irish Organic Association)
- Maintaining good, responsive working relationships with DEFRA
- Acting as a spokesperson for biodynamic and organic agriculture and certification

As this is a position that actively works with several different areas of regulation, it is expected that the Certification Manager will possess or develop a thorough understanding of relevant UK, EU and International regulations and standards (ISO 17065/2012, EU and UK Organic



#### **Biodynamic Association Certification**

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Charity Commission No. 1158301



Regulations 834/2007, 889/2008, 2018/848, Demeter International Standards and Quality Manual).

This is a full-time position based in our office in Stroud. The Certification Manager must be willing to travel to attend organic and Demeter meetings in the UK and Europe.

Salary: £29 - £32k depending on experience (a pension scheme is also available)

To apply for this post please send a CV and covering letter demonstrating what you could bring to this role to [certification@biodynamic.org.uk](mailto:certification@biodynamic.org.uk)

Deadline 7<sup>th</sup> February 2022.