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## Graduate Surveyor

**Location:** Central London  
**Hours:** Full Time  
**Contract length:** Permanent

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Exciting opportunity to join a creative and entrepreneurial property company advising clients on urban instructions as we see rapid change in UK city centres and to work on projects that will have a longstanding impact and change the world around us. We believe the next 10 years will be extremely exciting as town centres change at a faster rate than ever, as more than pure retail agents now providing more holistic advice for town centres, this opportunity offers great exposure to learn and advise on about all property uses.

MMX is a niche property consultancy firm that provides informed and tailored property advice with a personal touch. The Company celebrated its 10<sup>th</sup> anniversary last year and although a relatively young company, the Partners in our close knit, experienced team have worked together for over 25 years.

We are known for our personal, proactive approach which ensures we develop strong, long lasting relationships with our clients and a keen understanding of their needs. Our dedicated team go to great lengths to not only satisfy client's instructions, but constantly exceed them.

We have a friendly and approachable style and specialise in all aspects of the commercial property market, but with a principal focus on retail led venues. Our suite of services to clients includes disposals and acquisitions, development consultancy, investment, asset management and professional work.

Our clients are mainly institutional landlords, developers as well as national and international retailers. Our coverage is nationwide dealing with Major Regional Shopping Centres, Towns & City Centres, Outlet Malls, Food Stores and major mixed use regeneration projects. Increasingly our expertise is being sought on the repurposing of redundant retail space, reflecting the changing focus and adaptation required by many historically retail venues.

### **THE ROLE:**

Due to our existing and growing workload, we require a graduate who will assist primarily in our leasing team, but with investment and lease advisory exposure.

### **Key duties of the role will include:**

- Assisting our agency team with various leasing instructions throughout the UK.
- Assisting on several urban developments and masterplan instructions.
- The individual will also assist with acquisitions and disposals on behalf of retail clients.
- Gathering comparable data, assisting with reports on acquisitions and disposals, keeping transaction schedules up to date, working on excel and other in-house data bases.
- Supporting the lease advisory team in conducting rent reviews and lease renewals for both occupiers and landlords.
- Assisting the MMX Partners in providing best practice advice to clients.
- Actively promote the Business via relevant social media platforms and ensure all marketing collateral is updated. The candidate will need to demonstrate, proficiency and an active interest in this responsibility.

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**What we are looking for:**

- An individual who is entrepreneurial, creative, hardworking, confident, self-motivated, and fun!
- Ideally degree with 2:1 from an RICS accredited real estate course or an MSc conversion course but this is not essential, any degrees connected to the urban environment or business will be considered.
- Preferably some work experience in the commercial property sector.
- First rate communication skills and a solid understanding of marketing.
- Excellent IT skills, across all main software packages.
- Up to date knowledge of current practice and legislation.
- Good interpersonal skills and ability to prepare and make quality presentations.
- Confident and active on social media platforms, relevant to business.
- A rounded individual who has hobbies and interests outside of work.

**What we offer:**

- The opportunity to join a well-respected, nimble, and entrepreneurial niche consultancy that is going places.
- The opportunity to make a marked impact on UK town centres.
- Support in working towards completing your APC – with an excellent track record (100% pass rate for 5 previous graduates) - including an APC doctor / assessor as MMX Partner.
- Graduate peer support, to include regular meetings to review workload and structure the experience so that its productive for both Graduate and employer.
- Based in Central London, but with ability to travel throughout the UK.
- A competitive salary package with bonus potential.

Please apply by sending your CV to [kellymerrick@mmxretail.co.uk](mailto:kellymerrick@mmxretail.co.uk) with a covering letter on why you think you would be best suited to the position. We will be in touch if your application is successful.

**Date: July 2021**